

MORNING SUN AT THE PRESERVE

ANNUAL CALENDAR

2025

<p style="text-align: center;"><u>JANUARY</u></p> <p><input type="checkbox"/> Prep Annual Calendar</p> <p><input type="checkbox"/> Site Inspection x 1</p>	<p style="text-align: center;"><u>JULY</u></p> <p><input type="checkbox"/> Site Inspection x 1</p>
<p style="text-align: center;"><u>FEBRUARY</u></p> <p><input type="checkbox"/> Site Inspection x 1</p> <p><input type="checkbox"/> Inspection with Maintenance Vendor</p> <p><input type="checkbox"/> Obtain Annual Proposals (Fire Inspection Company, Lighting, Handyman Maintenance)</p> <p><input type="checkbox"/> Annual Nomination and Procedure Mailer</p> <p><input type="checkbox"/> Board Meeting</p>	<p style="text-align: center;"><u>AUGUST</u></p> <p><input type="checkbox"/> Site Inspection x 1</p> <p><input type="checkbox"/> Draft Annual Budget</p> <p><input type="checkbox"/> Board Meeting</p>
<p style="text-align: center;"><u>MARCH</u></p> <p><input type="checkbox"/> Nomination deadline</p> <p><input type="checkbox"/> Site Inspection x 1</p>	<p style="text-align: center;"><u>SEPTEMBER</u></p> <p><input type="checkbox"/> Site Inspection x 1</p> <p><input type="checkbox"/> Inspection with Maintenance Vendor</p>
<p style="text-align: center;"><u>APRIL</u></p> <p><input type="checkbox"/> Site Inspection x 1</p> <p><input type="checkbox"/> Inspection with Maintenance Vendor</p> <p><input type="checkbox"/> Pre-Ballot Notice – 3rd</p>	<p style="text-align: center;"><u>OCTOBER</u></p> <p><input type="checkbox"/> Site Inspection x 1</p>
<p style="text-align: center;"><u>MAY</u></p> <p><input type="checkbox"/> Obtain Insurance Proposal</p> <p><input type="checkbox"/> Obtain Reserve Study Proposal</p> <p><input type="checkbox"/> Site Inspection x 1</p> <p><input type="checkbox"/> Annual Meeting May 28th</p> <p><input type="checkbox"/> Board Meeting</p>	<p style="text-align: center;"><u>NOVEMBER</u></p> <p><input type="checkbox"/> Insurance Expires-</p> <p><input type="checkbox"/> Site Inspection x 1</p> <p><input type="checkbox"/> Inspection with Maintenance Vendor</p> <p><input type="checkbox"/> Board Meeting</p>
<p style="text-align: center;"><u>JUNE</u></p> <p><input type="checkbox"/> Site Inspection x 1</p> <p><input type="checkbox"/> Inspection with Maintenance Vendor</p> <p><input type="checkbox"/> Mail Election Results</p> <p>Annual Meeting</p>	<p style="text-align: center;"><u>DECEMBER</u></p> <p><input type="checkbox"/> Fiscal Year End – 31st</p>

Board Meeting: 2nd Wednesday – Quarterly (February , May , August, November)

Location: Zoom until further notice

Time: 4:00 p.m. (Executive) and 4:30 p.m. (Regular)

Reserve Study: Onsite Due 2024